

Guide for V-Campus

The Media Center (Ikebukuro Campus: 4th floor of the building No. 8, Niiza Campus: 2nd floor of the building No. 8) is in charge of management for PC, Internet, email, and other IT services. More information can be found on the following web site.

[The portal site Rikkyo PORTAL : <https://portal.rikkyo.ac.jp/>]

■ V-Campus ID and password

Using email and the on-campus PC requires an ID (student ID NO.) and password.

This ID is called “V-Campus ID”.

■ Services Available with V-Campus ID

The V-Campus ID is used to check information not only about your classes and seminars but also about other curriculum-related matters. You mainly use it for the following:

- V-Campus Services
 - 1) RIKKYO Gmail
 - 2) Using the on-campus PC (learning space / PC classroom)
 - 3) Using the on-campus Wireless LAN
 - 4) Learning management systems “Canvas LMS”
 - 5) V-Campus Account setting
 - 6) Using the home directory
 - 7) V-Campus Web site (FTP connection)
 - 8) V-Campus Web setting
 - 9) Access to the on-campus intranet
 - 10) RIKKYO Mobile
- Google Services
 - 1) Using the Google service
- Microsoft office
 - 1) EES license program.
- English learning materials
 - 1) Rikkyo English Online (REO)
- Academic Affairs Services
 - 1) Course registration status
 - 2) Course registration and grades reference system
 - 3) Rikkyo minor program system
 - 4) Class cancellation information, for checking at home
- Library Services
 - 1) MyLibrary
- Learning and Career support
 - 1) Rikkyo Jikan

■ Issuing the V-Campus ID and password

The **V-Campus ID and password** are distributed along with your student ID at the time of enrollment. If you forget your password, you can request a reissue at the **Media Center counter**.

Your **V-Campus ID and password** are essential to verify your identity when using various services. To prevent unauthorized use, handle your **password carefully** and set up **multi-factor authentication** for enhanced security.

For more information, see the portal site of Rikkyo University V-Campus : Rikkyo PORTAL.

“Student’s V-CampusID”

<https://portal.rikkyo.ac.jp/mc/vcampusid/student>

<Other passwords>

When you use the **f-campus registration**, you will need a different password.

f-campus Course Registration Method <http://www.f-campus.org/>