Rikkyo Minor Program Discipline Course 'Global Leadership'

University-wide liberal arts subjects

# Rikkyo Global Leadership Program Course Guide







Discover and Learn the Best Leadership Style for You

The Rikkyo Global Leadership Program is a leadership development program unique to Rikkyo University where students can combine nine courses to hone the leadership style that best suits them.



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# 1 Overview of Rikkyo GLP

The Rikkyo Global Leadership Program is a systematic program that allows all students in any year-level and any college/department to receive the "leadership education" specific to Rikkyo University.

Leadership is not a quality attributable only to special people with authority or charisma. Leadership, as this program espouses it, is about being attuned to one's own character and strengths, being engaged with one's immediate environment, and collaborating with others towards achieving a common goal. The goal of this program is to train students to demonstrate this kind of leadership, to think and act for one's self towards achieving a team goal, and to develop the skills to produce results.

Course Title	Campus	Semester	Day Period	Class	Capacity	Theme
GL101	Ikebukuro	Spring	TUE 5	15	20	Introduction to Leadership Project Based Learning (PBL)
	Niiza		MON 5	5	20	
GL202			TUE 3	1	10	Leadership through Inquiry
GL301	Ikebukuro Summer See		Session	ı	-	Practical Training as a Leader
GL302			cellation (AY2024)			Career leadership
GL102			WED 4	1	36	Promoting leadership development in others
GL103			MON 3	1	40	Leadership communication
GL104	Ikebukuro	Fall	TUE 5	2	20	Leadership utilizing logical thinking
GL111			TUE 5	2	10	Introduction to Leadership
GL201			MON 5	2	24	Leadership that leverage questioning skills
GL301	Ikebukuro	Winter Session		-	-	Practical Training as a Leader

# 2. Registration requirements - How to apply to register - Schedule

Undergraduate students are eligible to register for this program. There are no college or year-level requirements. Registration requirements and information on application for registration are stated on the following pages. Your responses to the questions provided in the application page and the documents/information submitted will be used in the selection process for registering for this course.

# GL101 Introduction to Leadership through Project-Based Learning <a href="mailto:Japanese">Japanese</a>

In this class you will come to realize your own style of leadership and learn how to demonstrate this leadership as you collaborate with a diverse group of students across year-levels and colleges to work towards solving challenges posed by cooperating companies.



### Course eligibility

All students in all year levels and all colleges/departments except the College of Business

Application shall be submitted through the GL101 Application Form. https://forms.gle/47YUM9QFEJsVKSC59

Application period	April 2 (Tue.) 10:00a.mApril 5 (Fri.) 12:00p.m.
Announcement of selection results	April 9 (Tue.) 6:00p.m.  Accepted students: GL101 will appear in a time slot in the Course Registration System  Non-accepted students: The course name will not appear in a time slot in the System

#### <Important>

- \* Note that the application period is short (same period as the primary lottery selection registration)!
- \* Please ensure that you have no other courses (such as University-wide courses) registered in the Course Registration System on the same day and time of this course (Mondays, 5<sup>th</sup> period or Tuesdays, 5<sup>th</sup> period).

Please note that if you have registered for another course in the System with a primary lottery, secondary lottery, or course code registration, the course registration in the System will be given priority and your application for GL101 will be cancelled. Also note that the courses you apply for through Blackboard are not included in the maximum number of registered credits in the Course Registration System, so you should be careful not to exceed the maximum. Every year, there are 10 to 20 students who have their application for this course cancelled for this reason.

- \* When applying, please select one campus you wish to attend or both campuses in the questions field (Ikebukuro, Niiza, or both).
- \*Accepted students will be assigned to an arbitrary class by the day of week and time (campus) they wish. When receiving the selection results, be sure to confirm which class you are assigned to.
- \*There is a class that allows third-year high school students from Rikkyo Ikebukuro and Rikkyo Niiza High Schools to audit.

### GL202 Leadership through Inquiry < English>

A course to learn about leadership with students of the Global Liberal Arts Program (GLAP) and foreign students. This course is taught in English and aims to develop leadership using the ability to ask questions. Students will learn the technique of improving their ability to ask effective questions when working with a diverse set of people, and related



theories. Students will gain the capacity to make contributions in their own way in projects conducted in an English-speaking environment.

#### Registration requirements

Students must have obtained credits for GL101 or GL111 ('Introduction to Leadership [BL0] for students in the College of Business), and must possess the following competency in English.

- approx. 160 scores on Cambridge English Qualifications
- approx. 2304 scores on EIKEN Test in Practical English Proficiency
- approx. 1190 scores on GTEC
- approx. 76 scores on TOEFL®iBT
- approx. 6.0 scores on IELTS

#### How to apply to register:

Application shall be submitted through the GL202 Application Form. <a href="https://forms.gle/FiuWcK8VUQfXTc8X7">https://forms.gle/FiuWcK8VUQfXTc8X7</a>

Application period	March 21 (Thu.) 10:00a.m March 25(Mon.) 4:00p.m.
Announcement of selection results	March 31(Sun.) 6:00p.m.  Accepted students: GL202 will appear in a time slot in the  Course Registration System  Non-accepted students: The course name will not appear in a time slot in the System

#### <Important>

- \* Note that applications begin sooner than registration for other Spring semester courses.
- \* English competency is required under the above registration requirements to apply for this course. To confirm your score of any of these external English examinations, please submit a scanned image of your score. Additionally, we may conduct an interview.

GL102 promoting leadership development in others <Japanese>
GL103 Leadership communication <Japanese>

GL104 Leadership utilizing logical thinking <Japanese>

#### **GL102**

A course to learn about how to develop other people's leadership through consideration on the mechanism behind attaining leadership skills. Students learn about how to develop other people's leadership through practice with BLP course attendees and other students from a variety of colleges/departments.



- (1) Understand mechanisms of acquiring leadership.
- (2) Understand methods to develop leadership.
- (3) Aim to practice promoting leadership development in others.

#### **GL103**

This course starts with a deeper understanding of self and others, as previously learned in GL101 and BL0. After understanding how you are viewed by others, students consider the relationship among the players in the room and come up with mechanisms and tricks to get people to work together effectively. By learning through classroom lectures, group work, and practice outside of the class, students will be able to use what they have learned.

#### **GL104**

In this course, students learn logical thinking skills, which are a valuable aid in demonstrating leadership, from both theoretical and practical perspectives. Students learn not only through lectures, but also by practical work outside of class and by providing opportunities for students to share what they have learned. By acquiring this fundamental skill, students will be able to improve the quality of their projects while in school and demonstrate their leadership skills even after graduation.

#### Registration requirements

Students must have obtained credits for GL101 or GL111 ('Introduction to Leadership [BL0] for students in the College of Business)

### How to apply to register:

Application shall be submitted through the Application Form.

[GL102] https://forms.gle/vuBZzKRTWPt8R4wR6

[GL103] https://forms.gle/2K866Yy2X4ByQYxs9

[GL104] <a href="https://forms.gle/pwiwz74QZjRFcQiZ6">https://forms.gle/pwiwz74QZjRFcQiZ6</a>

Application period	September 3 (Tue.) 10:00a.mSeptember 5 (Thu.) 5:00p.m.	
Announcement of selection results	September 10 (Tue.) 11:00a.m. Accepted students: GL102, GL103 or GL104 will appear in a time slot in the Course Registration System	
	Non-accepted students: The course name will not appear in a time slot in the System	

#### <Important>

\* Note that applications begin sooner than registration for other fall semester courses.

### GL111 Introduction to Leadership <English>

Introduction to leadership course taught in English. In this class you will come to realize your own style of leadership and learn how to demonstrate this leadership as you collaborate with a diverse group of students across year-levels and colleges to work towards solving challenges posed by cooperating companies. Students will gain the capacity to make contributions in their own way in projects conducted in an English-speaking environment.

Project Based Learning (PBL) subject.

#### Registration requirements

Students must possess the following competency in English.

- approx. 160 scores on Cambridge English Qualifications
- approx. 2304 scores on EIKEN Test in Practical English Proficiency
- approx. 1190 scores on GTEC
- approx. 76 scores on TOEFL®iBT
- approx. 6.0 scores on IELTS
- \* Individual interviews may be conducted to verify registration requirements.
- \* Global Liberal Arts Program (GLAP) students cannot register for the GL111 open to students from all colleges.

#### How to apply to register

Application shall be submitted through the GL111 Application Form. https://forms.gle/7h4GjmsNpzs5Cq9S9

Application period	September 3 (Tue.) 10:00a.mSeptember 5 (Thu.) 5:00p.m.	
	September 10 (Tue.) 11:00a.m.	
Announcement of	Accepted students: <u>GL111 will appear in a time slot in the Course Registration System</u>	
selection results	Non-accepted students: The course name will not appear in a time slot in the System	

#### <Important>

- \* Note that applications begin sooner than registration for other fall semester courses.
- \* Accepted students will be arbitrarily assigned to one of the two classes. When receiving the selection results, be sure to confirm which class you are assigned to.
- \* English competency is required under the above registration requirements to apply for this course. To confirm your score of any of these external English examinations, please submit a scanned image of your score. Additionally, we may conduct an interview.



# $\begin{tabular}{ll} GL201 & & development of leadership using the ability to ask questions \\ < Japanese > \\ \end{tabular}$

A course to learn about the development of leadership using the ability to ask questions.

Students will improve their ability to ask questions through action learning and coaching techniques, and learn effective problem-solving techniques useful for demonstrating leadership.



#### Registration requirements

Students must have obtained credits for GL101 or GL111 ('Introduction to Leadership [BL0] for students in the College of Business)

#### How to apply to register

Application shall be submitted through the GL201 Application Form. https://forms.gle/JAyJXJu1kDnJLsyt7

Application period	September 3 (Tue.) 10:00a.mSeptember 5 (Thu.) 5:00p.m.
Announcement of selection results	September 10 (Tue.) 11:00a.m.  Accepted students: GL201 will appear in a time slot in the Course Registration System  Non-accepted students: The course name will not appear in a time slot in the System

#### <Important>

- \* Note that applications begin sooner than registration for other fall semester courses.
- \* Accepted students will be arbitrarily assigned to one of the two classes. When receiving the selection results, be sure to confirm which class you are assigned to.

### GL301 Practical Training as a Leader < English >

\*Course implementation subject to change. Please check the web page (https://ghrd.rikkyo.ac.jp/program/GLP.aspx)for the latest information.

# GL301 is a course for students to try to demonstrate leadership in an overseas study program.

\*Students who have taken GLP classes

Students will verify the effectiveness of their own leadership they have learned up to this point and will plan the next steps for growth.

\*Students who have never taken GLP classes

Students will learn their own leadership style in different cultures, and will gain the opportunity to further growth in the future.



- Registration requirements

GL301 recommends for applicants to maintain a certain level of English proficiency, TOEIC 700 (CEFR B1 upper level) or above. Be sure to check the maximum number of registered credits for the academic year.

How to apply to register

Application shall be submitted through the GL301 Application Form. More information will be posted on the Center for Global Human Resource Development's website:

https://spirit.rikkyo.ac.jp/ghrd/GL301/SitePages/index.aspx

After applying for registration, you must apply to a specified overseas program designated by GL301. After the program procedures and selection, registration for GL301 will be officially confirmed. <See the chart below for the GL301-designated overseas programs for AY2022. Subject to change. >



# Schedule

Event	Summer Session	Winter Session
Information session (Online) *Details will be announced later in Rikkyo Jikan.	April 24, Lunch time	Early October
Information session for each specified overseas program	Late-April - Early May	Early October – Mid October
Application for GL301 to the University Apply for Scholarship (not mandatory)	May 13 10:00a.m May 17 4:00p.m.	November 7, 10:00a.m. – November 28, 4:00p.m.
Application and selection for each specified overseas program	Mid May - Early June	Late October -Late November
Announcement of selection results Course registration for GL301	June 18, 10:00a.m.	December 3, 10:00a.m.
Conduct insurance policy enrollment procedures Submit necessary documents (e.g., form for emergency contacts) Register for the Crisis Management app Submit required documents for scholarship (scholarship recipients only)	Mid June - Late July	Early December – End of January
Prior training (Mandatory)	July - Early August	January, 2025 – Early February, 2025
Participate in the overseas program	August - September	February, 2025 – March, 2025
Returnees debriefing session (Mandatory)	September 11, 2:00p.m.	Mid-late March, 2025

### 3. Q&A

#### Q. Can I register for GLP courses on the Web Registration screen?

A. You cannot register for GLP courses on the Web Registration System under the Course Registration System. Before applying, first confirm your maximum number of registered credits and time schedule. Despite passing the selection process, every year there are a number of students who have to withdraw their registration for GLP courses due to a class scheduling conflict or a commuting time miscalculation between campuses (it takes at least one hour to travel between the Ikebukuro and Niiza campuses). Please be sure to carefully check this information.

#### Q. What is the application-to-acceptance ratio?

A. The ratio for GL101 is between 2.0 and 3.0. every year. Courses with an upper limit of participants are almost always filled through a selection process.

# Q. If there are less applicants than an upper limit of participants, can I be assured a place in the course?

A. Selection of students is carried out based on responses to the application questions and the submitted materials, therefore, even if the number of applicants does not exceed the upper limit of the course, there may be some applicants who are not pass the selection process.

# Q. I'm currently in my second year. Can I take GL101 even when I'm not in my first year?

A. Yes, you can register for the course. Applications for registration are open to all students regardless of college/department or year level. Registrations by upper-year students are welcomed, since they provide more diversity to the classes.

# Q. I've heard that there is a common rule which is strict, such as with absences and tardiness. Is this true?

A. We have established a specific course-wide rule of Rikkyo GLP. In this rule, for example, being absent three times earns a student D grade, being late on two occasions is equivalent to being absent one time, and being late 20 minutes or more is equivalent to being absent one time.