

AY 2024
 Schedule for Enrollment Status related matters
 <only for April Entrants>
 - Leave of Absence, Withdrawal, Graduation, and Completion -

- ※ For details other than the schedule, check the Course Guidebook
- ※ NEXUS program students who are in the College of Intercultural Communication should refer to the "Enrollment Status related schedule (September entrants)"

Academic Affairs Office

【Procedures for Leave of Absence】

<Submission and Distribute period of Leave of Absence Application>

Semester of Leave of Absence	Distribute and Submission Period	Period of Leave of Absence	Where to Distribute and Submit
Spring semester AY2024	February 1, 2024 (Thu.) – May 31 (Fri.)	Until September 19, 2024 (Thu.)	Academic Affairs Office
Fall semester AY2024	August 1, 2024 (Thu.) – December 3 (Tue.)	Until March 31, 2025 (Mon.)	Academic Affairs Office

★For the procedure of Leave of absence, please confirm from [here](#).

【Procedures for Withdrawal】

<Submission and Distribute period of Withdrawal Application and Tuition Reduction>

Withdrawal Request Submission and Distribute Date	Reduction Amount	Where to Distribute and Submit
By May 31, 2024 (Fri.)	Total costs apart from Rikkyo Student Mutual-Aid Health Insurance Union fees (two or more years of enrollment)	Academic Affairs Office
By December 3, 2024 (Tue.)	1/2 of tuition and fees and other required costs (incl. enrollment fee)	
By March 31, 2025 (Mon.)	None ※1	

※1: Students must pay the designated tuition and fees and other costs for the relevant year.

★ For the procedure of withdrawal, please confirm from [here](#).

【Graduation and Completion-related Matters】

<Date and Method of Announcement of Graduation and Completion Results>

Date of Announcement	Method of Announcement
February 28, 2025 (Fri.)	Via the Grade Reference System

【Matters related to Request for Repetition of a Year】

<Distribution/ Application Period and Where to Distribute and Submit>

Distribution Period	Application Period	Where to Distribute and Submit
December 2, 2024 (Mon.) — March 12, 2025 (Wed.)	February 28, 2025 (Fri.) — March 12, 2025 (Wed.)	Academic Affairs Office

<Announcement of Results/ Method>

Date of Announcement	Method of Announcement
March 18, 2025 (Tue.)	Via the Grade Reference System

【Matters related to Extended-term Graduation and Completion】

<Distribution/ Application Period and Where to Distribute and Submit>

Distribution Period	Application Period	Where to Distribute and Submit
June 1, 2024 (Sat.) — July 15, 2024 (Mon.)	July 1, 2024 (Mon.) — July 15, 2024 (Mon.)	Academic Affairs Office

<Announcement of Approvals/ Method>

Date of Announcement	Method of Announcement
September 3, 2024 (Fri.)	Via the Grade Reference System

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